



Career Opportunity

Access Support Worker
Social Services Support
Temporary – 12 Months
Two Positions
Salary: \$59,579.96 - \$68,778.20

Description

The Catholic Children's Aid Society of Toronto is seeking **two temporary** Child, Youth & Family Access and Support Worker positions to co-ordinate and provide a range of social service support functions to the Access Program, to help support, empower families in their relationships. To promote healthy children, strong families, and striving communities, and other protection services for the protection service site locations.

Duties Include:

The successful candidate, will work within an organization committed to providing child welfare services that are supportive and community based, and under the guidance of plans developed in access conferences inclusive of family, child, service teams and community partners, the incumbent undertakes responsibilities of the following nature:

1. Develops, maintains, adjusts, updates and communicates the schedule of access visits for the Protection Service site locations/community or home access;
 - Maintaining an up-to-date schedule for access visits in SharePoint as determined by the service team and family to ensure continuity and reliability of this service;
 - Monitoring, facilitating, supporting, coaching and mentoring to help build healthy, loving child-parent relationships in access visits, both for court and other purposes such as assessment and reunification plans, for children and their families/caregivers as requested by the Society;
 - Gathering information on the family from the family/child, child protection worker and case file such as the number and age of children, the family's situation, and goals identified;
 - Developing written assessments, affidavits and ensuring documentation is completed in CPIN within 24 hrs for contact logs and ensuring the service team is apprised of any observations/behaviour/comments that impact service of access goals;
 - Coordinating the access visit process, both on-site, and in the home or community, including driving children to and from access if and when required;
 - Attends Access Conferences and other service meetings as required
2. Monitors, supports, facilitates, coaches and mentor's family's parenting time visits to ensure child safety and establish a comfortable and supportive environment for families, children and youth by:
 - Is flexible in their work hours to accommodate the schedules of the children and families.

- Observing parent/child interaction, intervening where necessary. To promote and reinforce positive interactions, build on healthy parent child relationships and strengthen connections;
 - Diffusing volatile situations through the use of strong engagement skills, relationship building and strength base approach with the family, and seeking the support of Child Protection Worker intervention if necessary;
 - Uses strong engagement skills with the family from an ARAO and TIP Lens when providing service to the family
3. Provides orientation and support to families participating in the Child Access Program by:
- Coordinating the site on visit day and ensuring that all toys/furniture, etc. are tidied up and cleaned at the end of each day and identifying any needs for age appropriate toys;
 - Reviewing with families the purpose and expectations of the Child Access Program and the access agreement as identified in the access conference;
 - Providing support and resolutions to situations that arise (e.g. child drives, late parents/children, and behaviour issues);
 - To provide advocacy and empowerment for families to promote healthy children, strong families and striving communities;
4. Works in a safe manner in accordance with the Society's Health and Safety Policies and procedures and all relevant legislation.
- Participates in quality assurance and quality improvement projects and activities to ensure quality of own work.
 - Performs other related duties as assigned, including but not limited to:
 - Driving child/children as necessary;
 - Assisting clients in accessing community resources such as food banks, parenting groups, health centres, school appointments and legal aid as required by the society;
 - Responding to medical emergencies as per agency protocol;
 - Acting as a backup if required for the Saturday Access Program for access visits as needed.
 - Providing support using a second language upon request.

Qualifications Required:

- College Diploma in Social Services or equivalent post-secondary diploma/certificate or a combination of education and experience related to assessment and crisis intervention;
- Knowledge of child development, human growth and behaviour and family dynamics;
- Excellent verbal, written and listening communication skills and interpersonal skills in order to work effectively with individuals and groups from a variety of diverse communities
- with clients who may be distressed and/or upset and discernment in assessing the need for intervention;
- Knowledge of crisis intervention techniques, mediation skills to facilitate challenging situations/conflicts and first aid to respond to crisis situations;
- Working knowledge of the Child, Youth and Family Services Act;

- Sound organizational skills and time management skills to manage and prioritize workload;
- Strong Assessment skills;
- Experience with computer software, CPIN, Microsoft Office, Oracle and Lotus Notes;
- Preferably, the ability to provide service in a second language;
- First Aid Certified;
- Demonstrated understanding of Society's Health and Safety Policies and Procedures and relevant legislation.
- Demonstrated understanding of, and commitment to, integrating the values in the CCAS Mission Statement, the principles of equity, justice, non-discrimination and accessibility into practice, service delivery and team relationships; a good understanding of the CCAS values, for service delivery
- Use of Strong Clinical skills
- Ability to facilitate group process and work effectively as a team;
- Coach families and children to transfer knowledge, build skills and foster growth and development;
- Valid Ontario Driver's License;

Assets:

- Familiarity working with diverse communities;
- Experience in clinical models and training
- Previous child welfare experience

Interested applicant's should [click here](#) to apply.

External Closing Date: February 1, 2022 at 11:59PM

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The Catholic Children's Aid Society of Toronto has a COVID-19 vaccination policy in place. It is a requirement of employment that successful applicants be fully vaccinated against COVID-19, unless a valid exemption under the *Ontario Human Rights Code* is provided.

We appreciate all applications received. All communications will be held in strict and professional confidence. Only those candidates selected for an interview will be contacted. We thank all applicants for their submissions.

CCAS is committed to a selection process that values equity, diversity, and inclusion and also reflects the community serves.

Anti-Oppression/Anti-Racism at CCAS

CCAS is committed to having a workforce that is reflective of the diversity of the City of Toronto and strongly encourages application from all qualified individuals, especially those who can provide different perspectives and contribute to a further diversification of ideas.

Accommodation at CCAS

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance

with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 416-395-1500. Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.